



Job Description for *Maintenance Technician* *Camp Good News, Washington, IL* A Ministry of *Child Evangelism Fellowship*®

Camp Good News exists to introduce boys and girls to the wonderful God of the Bible and the gospel of the Lord Jesus Christ; to disciple them in the Word of God; and to help establish them in a Bible-believing Church for Christian living. A well organized and fully-functioning camp facility is an essential part of fulfilling this mission. We are seeking a full-time maintenance technician to join our ministry team. The successful candidate will be a Godly Christian, of character, integrity, and adaptability. Previous construction or maintenance experience a plus, but not required. They will have a high school diploma or equivalent, minimum, and maintain a valid Illinois Driver's License. They will also be in full agreement with the mission, vision, values, and doctrinal statement of *Camp Good News*, a ministry of *Child Evangelism Fellowship*®.

Essential Duties and Responsibilities

- Assist in the maintenance of all buildings, residences, vehicles, equipment, grounds, and any associated utilities on the property including a seasonal outdoor swimming pool
- Plan and implement preventative maintenance on all equipment and facilities
- Assist to ensure grounds are kept and maintained, including tree and trail management
- Share "On-Call" responsibilities with other camp staff, including opening and closing facilities before and after guest group usage
- Maintain organization, upkeep, and proper cleaning of all camp tools and Maintenance Shop
- Obtain and maintain a valid swimming pool operators certification and First Aid/CPR endorsement
- Maintain the exterior and interior of all buildings including carpentry and painting.
- Respond to emergencies and urgent repair needs
- Repair and maintain equipment, including laundry machines, refrigerators, hand and power tools, machinery, water heaters, kitchen appliances, vehicles, trailers, etc. , or schedule contractors to do this work
- Keep camp clean and hygienic including housekeeping and trash collection as needed

Qualifications and Requirements

- Able to operate lawnmower, weed whacker, and chain saws for upkeep of lawns and grounds
- Ability to safely use power tools, hand tools, tractors, and various types of vehicles
- Proficient in some of the following: carpentry, electrical, plumbing, sheetrock, painting, HVAC, tractor operation, and concrete work
- Cooperative attitude and ability to work well with facilities director, volunteers, and other staff
- Demonstrated ability to work effectively without director being present
- Knowledge of safety regulations and a safety-first mindset
- Strong work ethic
- Ability to help facilitate volunteer work teams with tasks and directions
- Ability and skill to assist with fund raising efforts by recruiting supporters and sending letters and reports to the same
- Completion of satisfactory background check and sex-offender data base check

Physical Requirements

- Lifting and carrying up to 75 lbs
- Use hands and fingers to operate office equipment and construction tools
- Frequent sitting, standing, climbing, bending, walking, kneeling
- Stamina and willingness to work long hours, in inclement weather and for stretches of days
- Physical strength to perform tasks involved in normal operations of the camp

Financial and Organizational Overview

- Full-time Year Round [non-exempt]
- Expectation is a flexible 40-hour work week which may include some weekends when the camp has guests and most Sunday afternoons during the summer camp season. Paid Overtime is expected during summer months and/or when in need of emergency repairs.
- Paid: \$15-\$20/ hr [keyed to skill/experience] plus 2 weeks paid vacation with option to have voluntary time off
- Reports To *Camp Executive Director*

Interested applicants are to send their resume to: director.cgn@gmail.com